

State Police Commission

Post Office Box 66555
Baton Rouge, La. 70896-6555
Phone (504) 925-7057
Fax (504) 925-7058



June 13, 1995

General Circular No. 44

To: State Police Commission Members, Colonel Paul Fontenot, Russell Culotta, Foye Lowe, Walt Smith, William Spencer, Baxter Welch, Walter L. Smith, III, Floyd Falcon and LSTA Affiliate Presidents

Re: Announcement of June 19, 1995 Pay Hearing

The State Police Commission will hold a public hearing on Monday, June 19, 1995 to consider amendments to the proposed one time supplemental salary increase proposed and adopted at the November 21, 1994 Commission meeting.

The hearing will begin at 9:00 a.m. and will be held in the Conference Room, Eleventh Floor, Wooddale Towers Building, 1835 Wooddale Boulevard in Baton Rouge, Louisiana.

The State Police Commission has become aware that monies may not be sufficient to pay the full amount of the five percent supplemental payment passed by the Commission at its regular meeting on November 21, 1994. Further, the Commission has become aware that calculation of the amount available for such payment cannot be made until late in the fiscal year 1994/95. Consequently, the pay plan providing for such supplement is proposed to be amended as shown below.

Exhibit A-1: Pay Proposal

The supplemental payment shall be equal to an amount not greater than five percent of the employee's annual salary, but not greater than \$1200 per employee. The actual percent and maximum to be applied shall be fixed by the Director of the State Police Commission as a percent of maximums authorized herein. This action shall be taken by the Director when the calculations necessary to fix those proper figures have been made.

For purposes of this pay plan, the date of distribution shall be June 4, 1995, and checks representing the supplemental payment shall be issued as soon after that date as practical.

In all particulars not inconsistent with that contained herein, the pay plan adopted by the Commission on November 21, 1994 to provide for a supplemental payment is reaffirmed.

A General Circular containing directives concerning employee eligibility for, and computation of, the amount of the supplement will be issued by the Director of the State Police Commission.

Restated below for your convenience is the entire proposal (Exhibit A) as it was adopted at the November 21, 1994 Commission hearing.

EXHIBIT A

In accordance with Rule 6.3(c), the State Police Commission will also authorize a one time supplemental payment to be implemented as follows:

The supplemental payment shall be equal to five percent of the employee's annual salary not to exceed \$1200 per employee. The payment shall be made to persons who were employed between July 1, 1994 and November 30, 1994 and through the date of distribution of the payment. The payment to each employee shall be prorated according to the following schedule:

DATE OF OBTAINING STATUS	PERCENT OF PRORATION
On or before July 1	100
July 2 through August 19	75
August 20 through October 8	50
October 9 through November 30	25
December 1 and after	0

The calculation of the annual salary for purposes of determining this supplemental payment amount shall be based on the monthly salary in effect on November 30, 1994.

The supplemental payment shall be made as one lump sum payment to each employee affected and shall be considered a one time payment effective for Fiscal Year 1994/95 only.

Please review the proposal shown in Exhibit A-1 and furnish us, as soon as possible, any comments which you consider pertinent. Comments and recommendations will be considered only on the above item. If you would like to appear before the Commission to present your comments orally, you are invited to do so and are requested to notify the State Police Commission of such intentions in advance of the meeting.

Please post this General Circular prominently so that all employees will receive notice of this hearing.

Sincerely,



Debra L. Johnson
Director