

MINUTES

STATE POLICE COMMISSION

JANUARY 15, 2009

The State Police Commission convened its monthly meeting at 9:19 a.m. on Thursday, January 15, 2009 in the Conference Room, Eleventh Floor, Wooddale Towers Building, 1885 Wooddale Boulevard, Baton Rouge, Louisiana. Present were Chairman Mark Oxley, Vice-Chairman Richard Legendre, Members Joseph Cage, Jr., Wayne Mumphrey and Jason Turner. Member Seth Dawson was absent.

There were no employees present for the Employee Opportunity to Address the Commission.

On motion duly made and seconded, by unanimous vote of the Members present, the Commission voted to approve the Minutes from the December 16 & 17, 2008 meeting.

The public hearing of the appeal of **Timothy Craig**, (Department of Public Safety and Corrections, Office of State Police), Docket No. 08-175-S, was called. The Commission received testimony and evidence. At the conclusion of the hearing, the Commission took the matter under advisement, with a written decision to be forthcoming.

On motion duly made and seconded, by unanimous vote of the Members present, the Commission voted to enter into executive session to discuss Commission business.

At the conclusion of the Commission's agenda, on motion duly made and seconded, by unanimous vote of the members present, the Commission voted to adjourn its meeting at 2:20 p.m.

Respectfully submitted:



Mark Oxley, Chairman



Director or Designee

MINUTES

STATE POLICE COMMISSION

FEBRUARY 19, 2009

The State Police Commission convened its monthly meeting at 9:12 a.m. on Thursday, February 19, 2009 in the Conference Room, Eleventh Floor, Wooddale Towers Building, 1885 Wooddale Boulevard, Baton Rouge, Louisiana. Present were Chairman Mark Oxley, Vice-Chairman Richard Legendre, Members Joseph Cage, Jr., Seth Dawson, Wayne Mumphrey and Jason Turner.

There were no employees present for the Employee Opportunity to Address the Commission.

Michele Giroir, Attorney at Law, Department of Public Safety, presented a proposal to the Commission to enact Rule 12.12 – Request for Extension of Time to Complete an Administrative Investigation. The Commission took the proposed reenactment under advisement.

On motion duly made and seconded, by unanimous vote of the Members present, the Commission voted to approve the Minutes from the January 15, 2009 meeting.

On motion duly made and seconded, by unanimous vote of the Members present, the Commission voted to enter into executive session to discuss Commission business.

On motion duly made and seconded, by unanimous vote of the Members present, the Commission re-elected Mark Oxley as Chairman and Richard Legendre as Vice-Chairman.

Chairman Mark Oxley advised the Commission that the State Police Commission's move to the State Police Academy has been placed on hold.

Ronnie Jones and Captain Charlie Dupuy, Louisiana State Police, made a presentation on the history and organizational structure of Louisiana State Police.

On motion duly made and seconded, by unanimous vote of the Members present, the Commission voted to enter into executive session to discuss Commission business.

Kathy Williams, Attorney at Law, Department of Public Safety, requested approval of a proposed settlement for James M. Schmitz vs. the State of Louisiana, et al; Suite #03-07CV-00891. On

motion duly made and seconded, by unanimous vote of the Members present, the Commission voted to approve the settlement.

Sharon Naquin, HRD Solutions, L.L.C., made a presentation to the Commission regarding the progress of the upcoming promotional examinations.

On motion duly made and seconded, by unanimous vote of the Members present, the Commission voted to enter into executive session to discuss the Timothy Craig appeal.

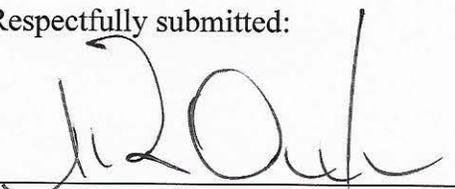
The Commission conducted interviews for the position of Director for the State Police Commission office.

On motion duly made and seconded, by unanimous vote of the Members present, the Commission voted to consult Mr. William A. Norfolk, Referee, regarding the State Police Commission Rules.

On motion duly made and seconded, by unanimous vote of the Members present, the Commission voted to allow the State Troopers to use their personnel numbers rather than their social security numbers on correspondence submitted to the State Police Commission office.

At the conclusion of the Commission's agenda, on motion duly made and seconded, by unanimous vote of the members present, the Commission voted to adjourn its meeting at 3:32 p.m.

Respectfully submitted:



Mark Oxley, Chairman



Director or Designee

MINUTES

STATE POLICE COMMISSION

MARCH 19, 2009

The State Police Commission convened its monthly meeting at 9:10 a.m. on Thursday, March 19, 2009 in the Conference Room, Eleventh Floor, Wooddale Towers Building, 1885 Wooddale Boulevard, Baton Rouge, Louisiana. Present were Chairman Mark Oxley, Vice-Chairman Richard Legendre, Members Seth Dawson, Wayne Mumphrey and Jason Turner. Member Joseph Cage, Jr. was absent.

There were no employees present for the Employee Opportunity to Address the Commission.

On motion duly made and seconded, by unanimous vote of the Members present, the Commission voted to approve the Minutes from the February 19, 2009 meeting.

Michele Giroir, Attorney at Law, and Ronnie Jones, Department of Public Safety, request that the Commission takes steps to adopt the proposed rule change to add Rule 12.12 (Request for Extension of Time to Complete an Administrative Investigation) to the State Police Commission Rules as presented at the February 19, 2009 meeting. Under Rule 2.10 the Commission will take the necessary steps to adopt the rule change.

The State Police Commission Office will be allowed to move to the Department of Public Safety compound, rent free, until a tenant is found for the current office space. Jerry Jones with Facility Planning will be searching for a new tenant. Mr. Norfolk advised that the lease should be looked at to make sure there is no occupancy clause.

Michele Giroir, Attorney at Law, and Ronnie Jones, Department of Public Safety, request that the Commission address the issue of promotions to vacancies for the rank of Major when there are more than five (5) applicants. It was suggested that the Commission define what "examination" means as written in Rule 8.13. On motion duly made and seconded, by unanimous vote of the Members present, the Commission confirmed that it interprets the term "examination", as used in SPC Rule 8.13,

to include selection methods other than standardized tests. Mr. Norfolk will continue to work with Michele Giroir to amend this rule.

Chairman Mark Oxley advised that the Commission has been invited to attend the LSTA Convention in August 6, 7 & 8, 2009 in Lake Charles, Louisiana. The Commission will hold its monthly meeting, introduce the new Commission members, allow the troopers to have an opportunity to address questions they might have and get to know us. The Commission will also be visiting the troops in the coming months.

Lt. Colonel Dane Morgan and Ronnie Jones, Department of Public Safety, request that the Commission approve the distribution of a study guide created by Dr. Sharon Naquin for the upcoming promotional exams. The Commission agreed by unanimous vote to allow the distribution of the study guide.

On motion duly made and seconded, by unanimous vote of the Members present, the Commission voted to enter into executive session to discuss Commission business.

On motion duly made and seconded, by unanimous vote of the Members present, the Commission voted to adopt changes to State Police Commission Rules 2.9(j) and 3.1(t).

Chairman Oxley advised the Commission about current budget issues and the suggestion from the budget office to take the Commission fourth position, transfer it to the Department of Civil Service, as well as pay the Department of Civil Service \$41,000 so that they can prepare our annual budget. The Commission is not in agreement with this suggestion.

On motion duly made and seconded, by unanimous vote of the Members present, the Commission voted to offer a conditional offer of employment to Cathy J. Derbonne for the position of Director.

At the conclusion of the Commission's agenda, on motion duly made and seconded, by unanimous vote of the members present, the Commission voted to adjourn its meeting at 11:00 a.m.

On motion duly made and seconded, by unanimous vote of the Members present, the Commission voted to enter into executive session to discuss Commission business.

The Commission briefly discussed the advertising options for the position of Director for the State Police Commission.

On motion duly made and seconded, by unanimous vote of the Members present, the Commission voted to adjourn the meeting at 4:00 p.m.

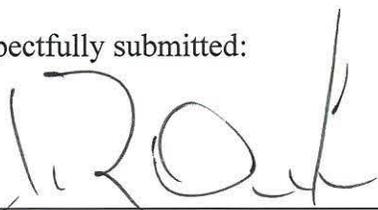
The State Police Commission reconvened its meeting at 1:15 p.m. on Thursday, October 23, 2008 at the Louisiana State Police Training Academy, Class Room 1, 7901 Independence Boulevard, Baton Rouge, Louisiana. Present was Chairman Mark Oxley, Vice-Chairman, Richard Legendre, members, Seth Dawson and Robert Mills.

The public hearing of the **Appeal of David Cummings**, (Department of Public Safety and Corrections, Office of State Police), Docket No. 08-176-S, was called. The Commission received testimony and evidence and at the conclusion of the hearing, took the matter under advisement, with a written decision to be forthcoming.

On motion duly made and seconded, by unanimous vote of the Members present, the Commission voted to enter into executive session to discuss Commission business.

At the conclusion of the Commission's agenda, on motion duly made and seconded, by unanimous vote of the members present, the Commission voted to adjourn its meeting at 2:40 p.m.

Respectfully submitted:



Mark Oxley, Chairman



Director or Designee

MINUTES

STATE POLICE COMMISSION

APRIL 16, 2009

The State Police Commission canceled its meeting due to the lack of agenda items.

MINUTES

STATE POLICE COMMISSION

MAY 26, 2009

The State Police Commission convened its monthly meeting at 9:15 a.m. on Tuesday, May 26, 2009 in the Conference Room, Eleventh Floor, Wooddale Towers Building, 1885 Wooddale Boulevard, Baton Rouge, Louisiana. Present were Chairman Mark Oxley, Members Joseph Cage, Jr., Seth Dawson, Wayne Mumphrey and Jason Turner. Vice-Chairman Richard Legendre was absent.

There were no employees present for the Employee Opportunity to Address the Commission.

On motion duly made and seconded, by unanimous vote of the Members present, the Commission voted to approve the Minutes from the March 19, 2009 meeting.

On motion duly made and seconded, by unanimous vote of the Members present, the Commission voted to adopt the revision of State Police Commission Rules 2.9 and 3.1.

On motion duly made and seconded, by unanimous vote of the Members present, the Commission voted to adopt Chapter 20 of the State Police Commission Rules.

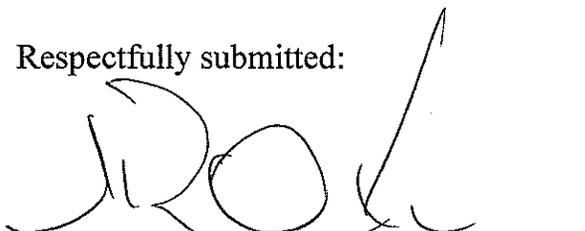
Colonel Mike Edmonson, Office of State Police and David Young, Director of LSTA spoke to the Commission regarding the request by the Office of State Police for the Commission to grant approval for an exception to the layoff avoidance measure rules to appropriately reduce annual merit increases by 50% for all eligible State Police commissioned employees statewide. Initially the Commission voted to deny the request. Then on motion duly made and seconded, by unanimous vote of the Members present, the Commission voted to enter into executive session to discuss the request. Upon returning from executive session with

a better understanding of the request, on motion duly made and seconded, by unanimous vote of the Members present, the Commission voted to approve the request.

Trooper Stacey Pearson, Ronnie Jones, Colonel Mike Edmonson, Office of State Police and David Young, Director, LSTA, spoke to the Commission regarding the May 2009 promotional exam issues. On motion duly made and seconded, by unanimous vote of the Members present, the Commission voted to no longer allow troopers to take two promotional exams.

At the conclusion of the Commission's agenda, on motion duly made and seconded, by unanimous vote of the members present, the Commission voted to adjourn its meeting at 1:50 p.m.

Respectfully submitted:



Mark Oxley, Chairman



Director or Designee

Louisiana State Police Commission
Agendas - June 18, 2009 ~ CANCELED

State Police Commission Agenda

Conference Room, Eleventh Floor, Wooddale Towers Building,
1885 Wooddale Boulevard, Baton Rouge, Louisiana

(NOTE: Location subject change depending on the office relocation date.
You will be notified as soon as possible if a change is made.)

THURSDAY, JUNE 18, 2009 @ 9:00 a.m.

1. Employee Opportunity to Address the Commission. (None scheduled.)
2. Approval of the Minutes from the May 26, 2009 meeting.
3. Adoption of State Police Commission Rule 12.12 (See General Circular No. 147)
4. Commission Business.

Note: This Commission will not issue any subpoena unless the request therefore is in strict compliance with the provisions of State Police Commission Rule 13.13. Refusal to issue a subpoena because the request therefore was untimely will not be considered good cause for continuance.

MINUTES

STATE POLICE COMMISSION

JULY 16, 2009

The State Police Commission convened its monthly meeting at 9:15 a.m. on Thursday, July 16, 2009 in the Class Room 2, Building A, State Police Training Academy, 7901 Independence Boulevard, Baton Rouge, Louisiana. Present were Chairman Mark Oxley, Vice-Chairman Richard Legendre, Members Joseph Cage, Jr., Seth Dawson, Wayne Mumphrey and Jason Turner.

There were no employees present for the Employee Opportunity to Address the Commission.

On motion duly made and seconded, by unanimous vote of the Members present, the Commission voted to approve the Minutes from the May 26, 2009 meeting.

David Young, Director of LSTA spoke to the commission regarding the request by the Office of State Police for the Commission to grant approval for an exception to the layoff avoidance measure rules to appropriately reduce annual merit increase by 50% for all eligible State Police commissioned employees statewide. Initially on May 26, 2009 the Commission voted to deny the request but after the Commission entered into executive session with a better understanding of the request, the Commission voted to approve the request. Chairman Mark Oxley asked Ronnie Jones, Confidential Assistant to the Superintendent, Office of State Police to address the members with some enlightening information, and Ronnie Jones reported that the Louisiana State Police was successful during the course of the legislative session to secure budget, which gives sufficient

latitude to pay merit increase to everyone in public safety- not just commissioned personnel.

On motion duly made and seconded, by unanimous vote of the Members present, the Commission voted to set that ruling aside to reduce annual merit increase by 50% for all eligible State Police commissioned employees statewide by the Commission as moot.

On motion duly made and seconded, by unanimous vote of the Members present, the Commission voted to adopt and approve the full merit increase.

On motion duly made and seconded, by unanimous vote of the Members present, the Commission voted to adopt the State Police Commission Rule 12.12 Extension of Time to Complete an Administrative Investigation.

On motion duly made and seconded, by unanimous vote of the Members of the Commission voted to adopt the State Police Commission Rule 7.4 Admission to Examinations.

Michelle Giroir, attorney for Office of State Police, and her witness Trooper Raymond Davis, Internal Affairs were present regarding the hearing on the Petition by Office of State Police for an extension of time to complete its investigation of Trooper Brian Ardoin. Trooper Brian Ardoin was not present for the hearing. Patrick Wortel, attorney represents Troop I for a lawsuit Mr. Ardoin filed in reference to racial discrimination and asked the Commission members if his presence was needed. On motion duly made and seconded, by unanimous vote of the Members of the Commission voted to grant an extension of the investigation.

Presentation by Dr. Sharon Naquin regarding State Police promotional exams was given to address questions and comments regarding the test. David Young, Director of

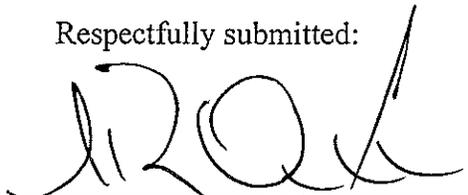
LSTA; Frank Besson, LSTA President; and Jason Turner, Trooper all asked questions. Dr. Naquin stated 95% competency intervals indicated the test is valid. She also states that the high pass point score was not an issue. Mark Oxley, Chairman stated that a decision needs to be made about reducing or eliminating the number of True/False questions on future tests. It was agreed that on future tests there would be no True/False questions. Dr. Naquin stated that the test would look different next year because of the additional CPTP classes that troopers will be required to take. Mark Oxley, Chairman concluded that it was a learning experience for all.

Michelle Giroir, attorney for State Police introduced to the Commission members Mr. Ron Crouch who is currently a supervisor in Office of Legal Affairs. He will be succeeding her while she is transferred to work with the Department of Motor Vehicles.

Mr. David Young addressed the Commission about the agenda for the upcoming Louisiana State Troopers Convention located at L'auberge dulac in Lake Charles, Louisiana on August 6-8, 2009.

At the conclusion of the Commission's agenda, on motion duly made and seconded, by unanimous vote of the members present, the Commission voted to adjourn its meeting at 12:50 a.m.

Respectfully submitted:



Mark Oxley, Chairman


Cathy Derboone, Director

Louisiana State Police Commission
Agendas - August 20, 2009 - Canceled

AUGUST 20, 2009 - MEETING CANCELED

Last Modified: 08/19/2009

MINUTES
STATE POLICE COMMISSION
SEPTEMBER 17, 2009

The State Police Commission convened its monthly meeting at 9:00 a.m. on Thursday, September 17, 2009 in the Class Room 5, Building A, State Police Training Academy, 7901 Independence Boulevard, Baton Rouge, Louisiana. Present were Chairman Mark Oxley, Vice-Chairman Richard Legendre, Members Joseph Cage, Jr., Seth Dawson, Wayne Mumphrey and Jason Turner.

On motion duly made and seconded, by unanimous vote of the Members present, the Commission voted to begin all future meetings with the Pledge of Allegiance and to add as an agenda item for future meetings.

There were no employees present for the Employee Opportunity to Address the Commission.

David Young, Director of Louisiana State Trooper Association spoke and extended their appreciation for the Louisiana State Police Commission Board Members for joining the LSTA convention located at L'auberge dulac in Lake Charles, Louisiana on August 6-8, 2009 and that the presence of the commission board members were certainly noted and was appreciated by many. The commission's interaction was important to make face and it is hoped that the commission considered this an annual event to participate. On motion duly made and seconded, by unanimous vote of the Members present, the Commission voted to attend future LSTA Conventions.

On motion duly made and seconded, by unanimous vote of the Members present, the Commission voted to approve the Minutes from the July 16, 2009 meeting. Dale Hall, Chief of Staff for the Louisiana State Police requested that the State Police Commission grant an individual pay adjustment under the provisions of the State Police Commission Rule 6.16 (c) for Trooper Saleem El-Emin for the bi-weekly amount of \$206.32, Trooper Michael Nicolini for the bi-weekly amount of \$188.81, and Trooper Jonathon Boudreaux for the bi-weekly amount of \$188.81. The positions with employees performing protective security services at the Governor's mansion are currently established at the Sergeant level. These officers do not currently meet the

minimum qualifications for the Sergeant's job, but will be performing the duties identical to those officers serving as detailed Sergeant. These positions are not permanent positions but because of the disparity in pay it is requested approval to implement an individual pay adjustment for each which is approximately 12.0% of their current salaries.

On motion duly made and seconded, by unanimous vote of the Members present, the Commission voted to approve the individual pay adjustment under the provisions of the State Police Commission Rule 6.16 (c) for Trooper Saleem El-Emin, Trooper Michael Nicolini, and Trooper Jonathon Boudreaux.

In reference of the appeal of Hayward (Jayme) Coddou, III, Docket No. 09-180-S and 09-181-S, Consolidated -Mr. Bill Norfolk states that the trooper filed an appeal but had not received a letter of suspension so he then filed another appeal. Two docket numbers were given and Hayward (Jayme) Coddou replied to a notice sent to him and therefore this decision was drafted dismissing those two appeals because they are premature. He has since been given a letter of suspension and has responded and filed an appeal that the Commission Members will be scheduled a hearing at a later time and this simply clears the docket of these two earlier premature suspensions. A new docket of appeal has been completed.

Dale Hall, Chief of Staff with Louisiana State Police reports that the Undersecretary's office is petitioning to adopt the same Employee Performance Planning and Review (PPR) Form utilized by civil service rather than use a separate form which is utilized by State Police Commission personnel only. There are no differences between the two forms; just an appearance sake. The requirements for evaluation will not change. We are asking to consolidate one form rather than have two separate forms commissioned and noncommissioned personnel. The procedure before was that the troopers were evaluated on one format and if you were a civilian (noncommissioned personnel) you were evaluated on a different format.

On motion duly made and seconded, by unanimous vote of the Members present, the Commission voted to adopt the recommendations of the suggested Employee Performance Planning and Review (PPR) Form utilized by civil service. Mark Oxley, Chairman reported that the Louisiana State Police Commission staff also adopt

the Employee Performance Planning and Review (PPR) Form and that this has been suggested by the direction of the inspector general's report to practice good office management and job descriptions are being developed.

Under business section, Mark Oxley, Chairman commented on the newspaper article in search of the new director's position that cost the agency approximately \$18,000 to run statewide. A copy of the newspaper employment ad was given to each board member for their review. The language for the "Vacancy" announcement was reviewed and suggestions were made to include electronic delivery method when applying for a vacancy.

On motion duly made and seconded, by unanimous vote of the Members of the Commission voted to adopt the electronic application process for the promotional announcements.

Mark Oxley, Chairman states that on behalf of various request of government documents the director, Cathy Derbonne has made the appropriate responses on time. Cathy Derbonne reports the Streamline Government report covered the following topics: 1. The agency's goals and objectives. 2. Outcome addressed by this program. 3. How many members of the public are directly involved in or affected by this program. 4. How much money was expended on this program in the last fiscal year. 5. Measure used to determine success. 6. Level of success during each of the last three years. 7. The societal issue addressed by this program is getting better, remaining static, or deteriorating.

Jason Turner, board member asked that a study be completed on additional points to be considered to the written test total score. These categories are written test, years of service based on seniority, education, experience in a particular job area and qualifications, physical fitness/firearms, and departmental awards. It is also noted that a maximum of 5 possible points in each category.

Ronnie Jones, Confidential Assistant to Colonel Edmonson, states that they had already requested something similar in the past. He asked that a recommendation is performed the right way so that we are not challenged at a later date on job relatedness when considering extra points given for the categories mentioned. Ronnie Jones

suggested that he would like to see Dr. Sharon Naquin do research and evaluate this recommendation since she is already working for the commission.

On motion duly made and seconded, by unanimous vote of the Members of the Commission voted to adopt the study and research on the request of additional points granted for the categories of the written test, years of service based on seniority, education, experience in a particular job area and qualifications, physical fitness/firearms, and departmental awards.

On motion duly made and seconded, by unanimous vote of the Members of the Commission voted to adopt the funding for a pay plan study.

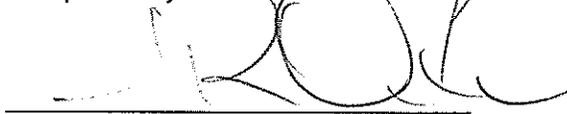
Jason Turner, board member addressed the issue regarding the CPTP courses.

On motion duly made and seconded, by unanimous vote of the Members of the Commission voted to adopt the permanent status of Cathy Derbonne as the Executive Director for the Louisiana State Police Commission at the annual salary of \$75,000 at time of hire. After six months evaluation reflected satisfactory, her annual salary will be increased to \$80,000.

On motion duly made and seconded, by unanimous vote of the Members of the Commission voted to approve the purchase of a scanner for the office.

At the conclusion of the Commission's agenda, on motion duly made and seconded, by unanimous vote of the members present, the Commission voted to adjourn its meeting at 12:50 p.m.

Respectfully submitted:



Mark Oxley, Chairman



Cathy Derbonne, Director

MINUTES
STATE POLICE COMMISSION
OCTOBER 9, 2009

The State Police Commission convened its monthly meeting at 9:00 a.m. on Friday, October 9, 2009 in the Class Room 5, Building A, State Police Training Academy, 7901 Independence Boulevard, Baton Rouge, Louisiana. Present were Chairman Mark Oxley, Vice-Chairman Richard Legendre, Members Joseph Cage, Jr., Seth Dawson, Wayne Mumphrey and Jason Turner.

There were no employees present for the Employee Opportunity to Address the Commission.

On motion duly made and seconded, by unanimous vote of the Members present, the Commission voted to go into executive session.

Jason Turner, board member reported that there are some issues regarding the CPTP courses and the availability and he had spoken with Ronnie Jones. Ronnie Jones, Confidential Assistant to Colonel Edmonson, stated that the Colonel will develop a memorandum to send to all the command officers explaining to them their responsibility in ensuring that their personnel are properly scheduled and permitted to attend the training. There has been a general malaise by some but not all officers to get the training done. Jones indicated that some troopers were concerned about the courses being postponed and he reported that no one will be postponing any courses. Jones reported that the schedule permitted nearly 18 months of training which includes 7 or 8 training days spread over 18 months. Jones also indicated the captains have to allow these troopers off to be able to attend their training classes by the end of May 2010. The troopers have the responsibility to submit an application for their training and troopers have to pursue their application in the proper process. Another concern is CPTP must make the classes available to ensure that all classes are offered. Louisiana State Police are in the process of developing a spreadsheet that will tell us information regarding every course a trooper has taken and what courses are available. Louisiana State Police will have a better idea of what percentage have taken the courses and what courses are needed. There are two classes that haven't appeared on the

schedule. One is a leadership course and the other is a police administrative course. Louisiana State Police has elected to have these courses taught in house by the Senior State Police Executive Staff. These courses will be available throughout the state. Jones reported that he is very sensitive as is the Colonel to make sure that these troopers are given the opportunity to take these courses. Jones indicated that Louisiana State Police do not have direct control of scheduling and location regarding the CPTP courses and when they are offered. Dr. Sharon Naquin also reported that she doesn't have control over the courses offered.

Mark Oxley, Chairman stated that he doesn't know how far the CPTP requirement goes back and his understanding that this is a department requirement and not a Commission requirement. Jones reported that they will come to the commission and asked through the appropriate means to require those courses before the staff accepts an application for promotion. Louisiana State Police are unsure the best mechanism to figure out how to do this and will meet with the Commission's attorney and board members along with the executive director and figure out the best way to put this in place. Oxley asked if this will be another criterion in addition to the other qualifications for eligibility and Jones answered yes. Seth Dawson, board member, asked Jones since there will be a memorandum prepared by the Colonel to the troop commander, would it be possible to change this to a policy. It could be distributed to everyone so that the troopers can have some guidance that they will be allowed by requirement to take the courses needed and have this set in place to make sure that the captains are aware that this is a shared responsibility.

David Young, Louisiana State Troopers Association, added that Ronnie Jones and Colonel Edmonson visited with the State Troopers Association members at their last board meeting and spent an hour or more discussing issues regarding the CPTP courses. Young reported that Jones and Colonel Edmonson were very attentive and concerned about the issues expressed by troopers. Young reported that there were emirate questions, not simply the ones that were obvious.

Jason Turner, board member, questioned if the Commission should delay the testing a couple of months. Jones suggested that a survey be completed on the number of troopers that have completed the CPTP courses to see if 25% of the courses

are under their belt. It will take some adjustment and suggests no change to the date just yet until we get the report from Major Jim Mitchell. Jason Turner asked Jones if he sees the State Police Commission as taking over the CPTP process. Jones stated that the Commission is the consumer and reported the department has someone in house who manages the CPTP training for public safety civilian and commissioned personnel. Fortunately, the department has a training academy staff member who is knowledgeable about CPTP and is helping the department. Jones stated there are some mechanical things to work on about where the certificates go and who has the authority to approve the certificates to be eligible to test for promotion exam. These details are in the developing stage. Jason Turner, board member, asked the question if someone testing for Captain didn't have the courses for Sergeant or Lieutenant would he be responsible to take the courses to get up to speed, and Jones said no because it would simply be unfair. Seth Dawson asked if there is a training academy ongoing now and Jones reported that there is not an academy at this time but if funding permits there will be one in the Spring of 2010. Dr. Sharon Naquin indicated that if troopers feel they can test out of a course, they are allowed to take an exam without going through the course. If troopers are interested in testing out, they should contact CPTP for information. Mark Oxley, Chairman, asked Dr. Naquin if she would be able to provide a proposal for the hiring contract for new cadet testing. Dr. Naquin reported that she is interested and agreed.

On motion duly made and seconded, by unanimous vote of the Members present, the Commission voted to approve the Minutes from the September 17, 2009 meeting.

Under business section, the employment status of the assistant director of the State Police Commission was addressed. Mr. Floyd Falcon, attorney, and Ms. Jodi Patterson were present. Ms. Patterson was given the opportunity to address the State Police Commission as she had requested and was placed on the agenda to permit her to do so. There was discussion concerning her employment status and she indicated she would tender her resignation effective December 2009. On motion duly made and seconded, by unanimous vote of the Members of the Commission voted to accept her resignation.

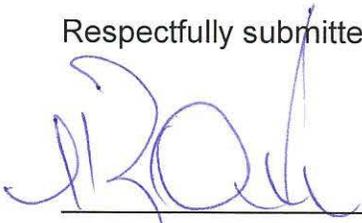
Concerning other Commission business, a case for Hayward Coddou who filed an appeal will be set for a hearing on November 19, 2009. Mark Oxley, Chairman, talked about the pay plan study and reported that the Commission may want to support and fund this option for LSTA to provide that study and research. Oxley stated that he is in favor for the LSTA to conduct this study every two years and that the budget could fund it. He reported that David Young, LSTA Director, will get back to the Commission regarding this issue.

Richard Legendre, vice-chairman brought up discussion about updating the State Police Commission rules and how it would be approached. Mr. Norfolk reported that the State Police Commission would need to find someone who has experience in Civil Service rules and knowledge of the Commission's unique situation that pertains to a law enforcement agency. Anyone who has suggestions what needs to be corrected in the rules need to submit them in a package form.

Jason Turner, board member questioned when the State Police Commission would search for another employee. Oxley suggested that the Commission may want to create an administrative assistant to the director position rather than having a deputy director position. Oxley also indicated that if all the board members agreed, the State Police Commission will need to develop a job description and get approval from administration to hire and advertise for the position. Oxley also noted the vacant position dealing with testing development/ liaison to work on contract basis part-time.

At the conclusion of the Commission's agenda, on motion duly made and seconded, by unanimous vote of the members present, the Commission voted to adjourn its meeting at 11:32 a.m.

Respectfully submitted:



Mark Oxley, Chairman



Cathy Derbonne, Director

MINUTES
STATE POLICE COMMISSION
NOVEMBER 19, 2009

The State Police Commission convened its monthly meeting at 9:00 a.m. on Thursday, November 19, 2009 in the Class Room 5, Building A, State Police Training Academy, 7901 Independence Boulevard, Baton Rouge, Louisiana. Present were Chairman Mark Oxley, Vice-Chairman Richard Legendre, Members Joseph Cage, Jr., Seth Dawson, Wayne Mumphrey and Jason Turner.

There were no employees present for the Employee Opportunity to Address the Commission.

On motion duly made and seconded, by unanimous vote of the Members present, the Commission voted to approve the Minutes from the October 9, 2009 meeting.

Regarding Hayward (Jayme) Coddou, III Docket No. 09-182-S, Mr. Gros' request for a continuance and reassignment of the hearing scheduled for November 19, 2009 was granted. Office of State Police had no objection to granting the continuance. Hearing for Hayward (Jayme) Coddou, III Docket No. 09-182-S, is scheduled for Wednesday, January 20, 2010 at 8:00 a.m.

Regarding Hearing on the Petition by Office of State Police for an extension of time to complete its investigation of Trooper Travis Colombel, the commission received a copy of the documentation granting the extension of time to complete administrative investigation effective November 19, 2009.

Under commission business, proposal to revise the minimum qualifications of the Emergency Services Technician Supervisor, Emergency Services Deputy Command Technician, and Emergency Services Command Technician was reviewed by the board but requests further clarification before making a decision. Colonel Michael Edmonson reports that they will review the proposal in depth and bring it before the board at the next meeting.

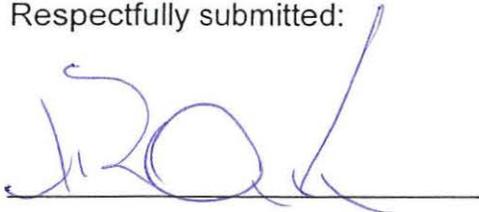
Mark Oxley, Chairman, suggested that we will move forward and advertise for a Deputy Director position with minimum expense as possible.

Regarding appeal for Benjamin Thibodeaux, (Appellant) by email dated and received November 18, 2009 directed to "State Police Commission" Appellant stated that he was asking to be allowed to appeal a suspension that was administered to him in September, 2009. In that email, Appellant related numerous personal events, because of which he asserts, he "was not able to focus or put much attention on this suspension." The subject email was docketed as an appeal, as captioned. Mr. William Norfolk, State Police Commission Referee will issue a Notice to Appellant, that his appeal appeared to be time barred under State Police Commission Rule 13.8(a) 1 and giving Appellant fifteen (15) days from date of letter within which to furnish the Commission any additional information which would justify further consideration of his appeal.

Jason Turner, board member discussed "The Score" document for recommendation to rate overall performance rating among troopers. Ronnie Jones, confidential assistant to the Colonel suggested that Dr. Sharon Naquin be involved in this decision to accept the rating.

At the conclusion of the Commission's agenda, on motion duly made and seconded, by unanimous vote of the members present, the Commission voted to adjourn its meeting at 11:42 a.m.

Respectfully submitted:



Mark Oxley, Chairman



Cathy Derbonne, Director

Louisiana State Police Commission
Agendas - December 17, 2009 - CANCELED

Last Modified: 01/08/2010