

State Police Commission

Post Office Box 66555 Baton Rouge, LA. 70896-6555 Phone (225) 925-7057 Fax (225) 925-7058 www.laspc.com John Bel Edwards Governor

Jason Hannaman Executive Director

General Circular No. 193

Date: April 25, 2018

Subject: State Police Commission Office Move - Temporary

Disruption of Services April 30, 2018 through May 4,

2018

This circular serves as notification that the State Police Commission (SPC) will have a temporary interruption of business services (telephone, email, etc.) while we move forward with the relocation of the administrative office. Every effort is being made to mitigate downtime as we pack and unpack offices the week of April 30, 2018 through May 4, 2018.

Please be aware of our physical location change:

Current Physical Location:

State Police Commission
Office of Mgmt., Finance & OMV Bldg.
7979 Independence Blvd., Suite 208
Baton Rouge, Louisiana 70806

New Physical Location:

State Police Commission
Dept. of Agriculture & Forestry Bldg.
5825 Florida Blvd., Suite 1180
Baton Rouge, Louisiana 70806

Our phone and fax numbers will remain the same and will transfer to our new offices. Additionally, there has not been a change with our mailing address; therefore, all regular correspondence should continue to be directed to our Post Office Box:

> State Police Commission Post Office Box 66555 Baton Rouge, Louisiana 70896

We appreciate your patience, understanding, and cooperation as we make this move and as we work to resume regular operations as quickly as possible.

Sincerely,

s/Jason Hannaman, PHR, SHRM-CP Executive Director