



State Police Commission

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John Bel Edwards
Governor

Jason Hannaman
Executive Director

General Circular No. 196

Date: January 29, 2019

Subject: Announcement of February 14, 2019 Pay Hearing

The State Police Commission will hold a public hearing on Thursday, February 14, 2019, to consider proposed changes to the Classification and Pay Plan. The hearing will begin at 9 a.m. and will be held in the Veterans' Memorial Auditorium of the Department of Agriculture and Forestry Building, 5825 Florida Blvd., Baton Rouge, Louisiana.

The Commission will consider the following exhibits:

THE CHANGES TO THE PAY PLAN NOTED IN EXHIBITS (A) AND (B) REQUIRES APPROVAL ONLY FROM THE STATE POLICE COMMISSION PRIOR TO IMPLEMENTATION.

EXHIBIT A: Proposed Job Title and Job Specification Changes to the Pay Plan (see attached).

EXHIBIT B: Proposed Minimum Qualification Changes to the Pay Plan (see attached).

THE CHANGES TO THE PAY PLAN NOTED IN EXHIBIT (C) REQUIRES APPROVAL FROM BOTH THE STATE POLICE COMMISSION AND GOVERNOR PRIOR TO IMPLEMENTATION. THESE CHANGES WILL NOT BECOME EFFECTIVE UNLESS ADOPTED BY THE STATE POLICE COMMISSION, APPROVED BY THE GOVERNOR, AND AN ATTESTATION IS PROVIDED BY THE OFFICE OF STATE POLICE CONFIRMING THAT SUFFICIENT FUNDS HAVE BEEN APPROPRIATED BY THE LEGISLATURE.

EXHIBIT C: Proposed New Jobs for Addition to the Pay Plan (see attached).

Please review this proposal and furnish us any comments that you consider pertinent by close of business February 8, 2019. If you would like to appear before the Commission to present your comments orally, you are invited to do so and are requested to notify this office of such intentions in advance of the meeting.

You may submit comments regarding this proposal to my attention at Jason.Hannaman@La.gov or via telephone at (225) 925-7057.

This General Circular should be posted prominently so that all employees will receive notice of this hearing.

Sincerely,

s/Jason Hannaman, PHR, SHRM-CP
Executive Director

Exhibits requiring approval from the State Police Commission prior to implementation:

EXHIBIT A: JOB TITLE AND JOB SPECIFICATION CHANGE

JOB CODE	CURRENT JOB TITLE	PROPOSED JOB TITLE	PAY GRADE
07133550	TECHNICAL SUPPORT OFFICER	TECHNICAL SUPPORT SENIOR OFFICER	P3

EXHIBIT B: MINIMUM QUALIFICATION CHANGES TO THE PAY PLAN

07133550 TECHNICAL SUPPORT SENIOR OFFICER (P3)	
CURRENT MINIMUM QUALIFICATION	PROPOSED MINIMUM QUALIFICATION
<p>07133550 TECHNICAL SUPPORT OFFICER P3</p> <p><u>LEVEL OF WORK:</u> Advanced Journeyman-Complex</p> <p><u>MINIMUM QUALIFICATIONS:</u> Four years of experience as a Louisiana State Police Officer. One year of required experience must have been in the field of criminal investigation or criminal intelligence involving the installation and operation of electronic surveillance devices.</p> <p>Note: Qualifying criminal intelligence or criminal investigation experience is that experience gained while assigned to a unit whose primary function is in the field of criminal intelligence/investigations such as:</p> <p>Investigative Positions in BOI Internal Affairs</p>	<p>07133550 TECHNICAL SUPPORT SENIOR OFFICER P3</p> <p><u>LEVEL OF WORK:</u> Advanced</p> <p><u>MINIMUM QUALIFICATIONS:</u> Three years of experience as a State Police Technical Support Officer AND satisfactory completion of all required Technical Support Senior Officer training.</p>

Exhibits requiring approval from the State Police Commission, the Governor, and an attestation provided by the Office of State Police confirming that sufficient funds have been appropriated by the legislature prior to implementation:

EXHIBIT C: PROPOSED NEW JOBS TO BE ADDED TO PAY PLAN

JOB CODE	JOB TITLE	PAY GRADE	EEO CODE	OCC. GRP CODE
07133530	TECHNICAL SUPPORT OFFICER TRAINEE	P1	PR	F5
07133540	TECHNICAL SUPPORT OFFICER	P2	PR	F5
07133560	TECHNICAL SUPPORT OFFICER SUPERVISOR	P4	PR	F5